



**William King Elementary School
School Advisory Council
Meeting Minutes – September 26, 2023**

Attendance: Catherine Bouliane, Sherry Forrester, Heather Belen, Crystal Purcell, Jill Walker,

Regrets: Nicole Munroe, Candace Jessome, Mary Stea

Observer: Eamonn Murphy

Minutes: Jill Walker

Call to order: 6:05pm

Approval of Agenda – moved to approve by Crystal Purcell, motion seconded by Jill Walker

Approval of Minutes – moved to approve by Jill Walker, motion seconded by Crystal Purcell

Business arising from Meeting Summary

2023-24 Membership Confirmation

Parent - Sherry Forester (Chair)

Parent - Jill Walker

Community Member - Nicole Munroe (Treasurer)

Staff – Heather Belen

Staff – Crystal Purcell

Will need to confirm Community Member- Mary Stea (will need

Review of Annual Report (now available on WKES website)

New Business

Review SAC Agreement & Bylaws; need revisions and is a work in progress

2023-24 Meetings

Tuesdays at 6:00 pm with in-person and virtual option

Tentative dates: September 26, October 24, November 28, January 30, March 26, and May 28.

Discussion on WKE Emergency Preparedness

1. Staff with First Aid & CPR Training; recommendation to Crystal Pelly will be made to have staff members certified or recertified in house or during a PD day as its felt this is a value for the staff and the students.

2. Relocation Drills Location; as per the Emergency Management Plan (which was reviewed by Sherry and she felt it was really good for evacuation and relocation) which instructs us Herring Cove Junior High as our first relocation, with the Herring Cove Fire Hall as the second if necessary. It will be looked into, if we can once again use the Hall next to the church on Hebridean Drive as it would provide much easier access.

3. Community Evacuation Readiness; this is an outstanding issue which was recently brought up by Pam Lovelace, Councillor within HRM, to the Halifax City Council recommending a Staff Report to have a solid plan in place that would cover untraditional emergencies (life wildfire). We agree to reaffirm that we are on board to push our municipal and provincial board to proceed with such report.

Standing Items

Principals Report

1. Enrollment Numbers – currently at 260
2. Student Success Plan & P-2 Reading Priority Initiative; ongoing
3. Curriculum Night went good. Numbers were at about half – which provided more discussions in holding the event prior to school starting which would allow students to meet their teachers prior to the first day (lessen their anxiety) as well as for parents to put a face to the teacher, as well as see the classroom. This would also be a good time for parents to drop off suggested supplies instead of students having to bring them first day.
4. Canteen; new this year, organized by the Learning Center. Snacks provided at recess on Tuesday and Thursday for a small charge. This will allow the Learning Center's Students to gain valuable life skills with organizing, counting, sorting and feel a sense of community withing the school. We are cognizant of the nutritional value of the snacks provided, and they adhere to the school standards.

5. Picture Day was Sept 25 – another great success. We used Adam’s Photography again and everything went smoothly.

Treasure’s Report

SAC Budget (not yet in hand) \$5000 plus \$1/student

Adjournment 6:59pm

Next Meeting Date: October 24th, 2023 at 6pm