

William King Elementary School School Advisory Council (SAC)

Meeting Minutes – September 25, 2025

Attendance: Catherine Bouliane (Principal), Robyn Stephen (parent), Jill Walker (parent), Jenn Langille (community member), Erin Prentice (Staff)

Observer: None

Absent: None

Minutes: Robyn Stephen

Call to Order: 6:05pm

Approval of Agenda: Jenn Langille

Approval of Minutes: March 25, 2025 Jill Walker

Business arising from Meeting Summary

1. NA

New Business

1. AGM - Annual General Meeting

- a. Dates for 2025 - 2026:
 - September 23, 2025 - Completed
 - October 14, 2025
 - December 9, 2025
 - February 10, 2026
 - April 14, 2026
 - May 12, 2026
 - June 9, 2026
- b. Member Ratification :
 - Robyn Stephen: Motion to ratify Erin Prentice to fill role of School Staff
 - All in favor
- c. Roles:
 - Jill: Motion to appoint Robyn Stephen as Chair and Jenn Langille as Secretary
 - All in favor

2. Follow up

- a. **Christmas Concert** - 1 or 2 showings TBD
- b. **Picture Day** - Adams Photography - October 7, 2025

3. Soundproofing Foyer

- a. Next Steps:
 - i. Approximate amount to fundraise is \$50,000
 - ii. Connect with PTA
 - iii. Research available grants / resources including Culture / Heritage Grant + Accessibility Grant
 - iv. Explore fundraising options: Sound Bath, Therapeutic Drumming, Painting, Flea market.

4. **SAC Conference:** Robyn and Catherine / Chris will attend.
5. **Art Teacher:** Allocation of Art classes have been decreased from 1/week to approximately 20 days/ school year. Staff are seeking other means to incorporate art including community artist participation.
6. **Playground Follow up:** Concerns expressed over damage and vandalism. 1 swing broken and awaiting repair.

Standing Items

1. Principal's Report - As attached

Treasurer's Report

1. SAC Budget
 - a. Motion to contribute \$1,000 to invoice including chairs and tables for
grade 2 1st Jill Walker 2nd Jenn Langille
2. Healthy Schools Grant

Adjournment 6:59pm

Next Meeting is Scheduled for October 14, 2025 @ 6pm